

**ECONOMY AND BUSINESS DEVELOPMENT SCRUTINY COMMITTEE –
FUTURE WORK PROGRAMME**

1 Purpose

- 1.1 This report outlines the purpose and function of the Scrutiny Work Programme and asks Members to consider items for the future Work Programme.

2 Recommendations/for decision

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| 2.1 | The Scrutiny Committee is asked to consider the report and identify any issues that they would like to include onto the future Work Programme. |
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3 Executive Summary

- 3.1 This is the first meeting of the newly formed Economy and Business Development Scrutiny Committee. Setting the Work Programme for the Scrutiny Committees is an important stage in the scrutiny process. An effective work programme will identify the key topics that scrutiny will consider over the coming year. A well planned work programme will also help both officers and members plan their workloads as well as providing a clear picture to the public of planned scrutiny activity. It is vital that scrutiny members take responsibility for both drawing up and managing their own work programme.
- 3.2 Some of the key principles for members to consider in setting the future Work Programme include:-
- (i) topics included in the Work Programme must add value to the work of the authority.
 - (ii) where appropriate involve partners, stakeholders and the public.
 - (iii) allow some flexibility to enable topics to be included as and when they arise.
 - (iv) ensure that the Work Programme reflects the priorities of the Council as laid out in the Corporate Plan.
 - (v) the Work Programme should represent the views and concerns of the community.
 - (vi) the Work Programme should reflect a realistic use of resources.
- 3.3 There are many different ways to identify issues for the work programme, such as:
- (i) outcomes of public consultation (annual satisfaction surveys etc).
 - (ii) suggestions from elected members (especially non-executive members).
 - (iii) suggestions from the Corporate Board.
 - (iv) Cabinet's Forward Plan.
 - (v) from Corporate Plan reporting and monitoring, and the Quarterly Finance Digests.

- (vi) issues identified through the budget setting and monitoring process.
- (vii) issues identified through the performance management role of scrutiny.

4 Scrutiny Work Programme

- 4.1 Items from the former scrutiny committees that are now within the remit of the Economy and Business Development Scrutiny Committee have been included on the Committee's initial Work Programme detailed as Appendix 2.
- 4.2 In response to Members' comments during the review of scrutiny arrangements, the format of the Work Programme has been changed to make it clearer who has requested agenda items, the type of scrutiny that will be taking place (i.e. holding decision-makers to account, performance management, policy review and/or development, and external scrutiny), the purpose of the review and the expected outcome(s), and relevant Cabinet Member(s) details.
- 4.3 Members of the Scrutiny Committee now have the opportunity to consider the initial Work Programme and decide whether the issues identified on it remain appropriate work programme items as well as considering any additional items for inclusion onto the future Work Programme. Members will no doubt bear in mind that the Work Programme needs to be manageable both from the Committee's perspective and resourcing work by Officers.
- 4.4 The following issues within the remit of this Scrutiny Committee are some that were examined or reported on during the past year.
 - Aylesbury Town Centre.
 - Aylesbury Vale visitor economy.
 - Aylesbury Vale Estates Business Plan
 - High speed broadband.
 - 'What businesses want or need'
 - Economic Development Strategy.
 - Rural diversification.
 - Olympics legacy.
 - Retail report.
- 4.5 The following information is attached to this report to further assist Members in the process of deciding which items to examine during the next four years :-
- 4.6 Appendix 1 – Terms of Reference of Economy and Business Development Scrutiny Committee
Appendix 2 – Initial Scrutiny Work Programme.

5 Resource implications

- 5.1 Members will no doubt bear in mind that the Work Programme needs to be manageable both from the Committee's perspective and resourcing work by Officers.

6 Response to Key Aims and Objectives

- 6.1 The work of overview and scrutiny, particularly on making recommendations on matters which affect the area or its residents all support the key aims and objectives that Aylesbury Vale District Council is striving to achieve.

Contact Officer

Background Documents

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work programmes of former Scrutiny Committees

ECONOMY AND BUSINESS DEVELOPMENT SCRUTINY COMMITTEE

Membership

15 Councillors

Terms of Reference

The Committee will contribute towards the Council achieving the following Key Aims and Objectives:-

Key Aim: To grow the economy of the Vale.

Objectives:

To attract new businesses to the Vale.

To improve our infrastructure.

To deliver town centre projects.

To improve our communications and interaction with our customers (as it relates to the issues that fall within their remit).

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In doing this the Committee will undertake the overview and scrutiny function in relation to:

1. the improvement of private sector housing;
2. grants and loans to owner occupiers, tenants, landlords and/or developers;
3. policies and strategies of the Council and other bodies which affect the economic development of Aylesbury Vale;
4. the Council's Sustainable Community Strategy, in particular, relating to the economic well-being of Aylesbury Vale;
5. the provision, planning and management of the Council's car parking and markets;
6. town centre development and promotion;
7. the Council's leisure function in relation to tourism;
8. the Council's work being done to contribute to, and benefit from, the legacy being generated by the 2012 Olympics;
9. the implementation of policy framework plans as they relate to the remit of this Committee; Economic Development Action Plan, Parking Strategy for Aylesbury Town Centre, and Waterside Final Scheme;

10. the Council-wide property and asset strategy;

11. the management of commercial estates and property including asset acquisition and disposal;

ECONOMY AND BUSINESS DEVELOPMENT SCRUTINY COMMITTEE – WORK PROGRAMME

Appendix B2

Date of meeting	Item	Scrutiny Indicator *	Requested by	Purpose of Review (Responsible Officer / Member)	Expected Outcome	Relevant Cabinet Member
4/9/2012	'What do businesses want?'	5	Committee	To assess how AVDC can support businesses across the Vale (Mark Wathen)	To make recommendations to the Cabinet Member / Officers, as appropriate	Cabinet Member for Economic Development
4/9/2012	Local Economic Partnerships (LEPs)	5	Committee	To look at the effectiveness of the new arrangements and benefits for the Vale. (Mark Wathen)	To make recommendations to the Cabinet Member / Officers, as appropriate	Cabinet Member for Economic Development
2/10/2012 17/12/2012	Draft Budget for 2013/14	1	Committee, Cabinet	To look at 2013/14 budget proposals within the Committee's remit (Andrew Small)	To make recommendations to Cabinet	Cabinet Member for Resources and relevant Cabinet Members
2/10/2012	Silverstone monopolising on growth?	5	Committee	To look at (planned) growth at Silverstone, in the context of the wider Vale picture (John Byrne)	To make recommendations to the Cabinet Member / Officers	Cabinet Members for Economic Development and Strategic Planning
4/2/2013	Economic Development Strategy refresh	3	Committee	To allow scrutiny to comment on the strategy refresh and Action Plan (Mark Wathen)	To make recommendations to the Cabinet Member	Cabinet Member for Economic Development

* Scrutiny Indicator Key

1: Holding to account	2: Performance management	3: Policy review	4: Policy development	5: External scrutiny
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Date of meeting	Item	Scrutiny Indicator *	Requested by	Purpose of Review (Responsible Officer / Member)	Expected Outcome	Relevant Cabinet Member
4/2/2013	Aylesbury Vale Estates update	2, 5	Committee	To monitor the performance of the joint commercial property partnership (Joanna Swift)	1. Monitor performance 2. To make recommendation to the Cabinet Member, as appropriate	Cabinet Member for Economic Development
25/3/2013	High speed broadband update	5	Committee	To monitor progress on the delivery of the Broadband Action Plan (Andy Barton)	1. Monitor progress 2. Pass comments to the Cabinet Member, as appropriate	Cabinet Member for Economic Development
25/3/2013	Update on Aylesbury Town Centre Partnership and Management of the Town Centre plus follow up of Mary Portas report	1, 2	Committee	To look at how Aylesbury Town Centre is performing (Diana Fawcett & Teresa Lane)	To make suggestions on any further action that they would like to see pursued.	Cabinet Member for Civic Amenities
???	Corporate Plan: monitoring and reporting	1, 2	Officers	To monitor the success in achieving Corporate Plan objectives and actions (Tamsin Ireland)	To monitor Delivery Plans and activities, & make recommendations, as appropriate	varies, according to the Delivery Plan

Items held over from Economy Scrutiny Committee / Communities Scrutiny Committee

- Olympics' legacy

* Scrutiny Indicator Key

1: Holding to account	2: Performance management	3: Policy review	4: Policy development	5: External scrutiny
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